

WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL

BUDGET COMMITTEE MEETING AND JOINT SCHOOL BOARD SESSION MINUTES

Tuesday, September 27, 2016 at 7:00 p.m. in the WLC Media Room

Committee Membership: Karen Grybko, Chair, Leslie Browne, Vice Chair (Facilities Committee Rep.), Lisa Post, Secretary, Pam Altner, Mary Guild (Facilities Committee Rep.), Edwina Hastings, James Kofalt (School Board Rep.), Ellen Pomer (School Board Rep.), Christine Tiedemann, Harry Dailey (WLC School Board Rep.).

The Agenda was as follows:

1. Call WLCS Budget Committee to Order
2. Public Comment
3. Joint Session with School Board
 - a. SAU
 - b. Technology
4. Review and Approval
 - a. September 6, 2016 BC Meeting Minutes
5. Other Business:
 - a. Schedule Next Budget Committee Meeting
6. Adjournment of Budget Committee

Budget Committee Attendance: Karen Grybko, Leslie Browne, Lisa Post, Secretary, Pam Altner, Mary Guild, Edwina Hastings, Christine Tiedemann, Harry Dailey.

School Board Attendance: Harry Dailey (Vice-Chair), Matt Ballou, James Button, Joyce Fisk, Carol LeBlanc, Mark Legere, Charlie Post.

Administration Attendance: Brian Lane, Superintendent, Lise Tucker, Business Administrator, Betty Moore, Director of Student Support Services, Kevin Zerratti, IT Director.

1. WLCS Budget Committee called to order at 7:00 p.m.
2. No Public Comment
3. Joint Session with School Board
 - a. SAU 2017-2018 Budget Proposal

Dr. Lane presented the proposed the 2017-2018 SAU Budget Summary showing an increase of less than 1% over the current 2016-2017 SAU Budget. The SAU operations budget will show a decrease of \$19,485 due to transfers to other accounts. An operational budget increase of \$5740 will be in areas of professional books, subscriptions and handbooks; contracted copier costs; new desk for Business Administration; travel/conferences for Business Administrator, Human Resources and IT Director; district wide cell phone costs. All other accounts are level funded or show a decrease.

A proposal for the Technology Budget includes removing the COP-Sync program at a yearly cost to the SAU of \$3600 and adding "My Learning Plan" software at a cost of \$2600.

There was much discussion and concern regarding emergency response effectiveness between the COP-Sync program over the 911 system. The COP-Sync program alert is send via computer and the nearest five police cars respond ASAP. There are known bugs in the systems, questions over whether computers will be on to activate the system, the possibility of accidentally setting off the system and whether this is a slower system than 911. The 911 and geographic limitations were discussed as well as. The yearly cost to the SAU is \$2600 with additional yearly cost to the Towns of Lyndeborough of \$400 and Wilton of \$700 for the system. There was interest in having the Lyndeborough and Wilton Police Chiefs attend our meeting to discuss the COP-Sync versus 911 emergency system. Mock emergency response information was requested by Pam Altner. Dr. Lane will be providing that information to review.

The Learning Plan software will provide automated monitoring and tracking of staff development, credentialing, recertification and generates bulk reports required by the state. It will provide on-line webinars for training. It will be a 3-year training cycle with one-third of the staff being trained annually. This program will save personnel hours, cut down on paperwork and be more efficient.

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- 56 b. Kevin Verratti discussed the addition and upgrade of security cameras to a digital system at WLC; a National
57 Conference fee for technology is to attend two conferences in San Jose and Chicago next year. Filtering Software
58 will be added to generate reports. He reviewed the proposed Metro Ethernet upgrade. The project rough estimate
59 is \$12K and is e-rate eligible and would provide long-term savings through decreased costs of interest and need to
60 pay for internet feeds at each building fiber is already at and could be done in conjunction with the Library, Town
61 Hall and Police. A no-cost site survey will completed. Mr. Verratti was questioned regarding the replacement of old
62 servers and whether other companies have been contacted to which Mr. Verratti said they have not been.
63 Currently LCS is not included in the estimate, however, Superintendent Lane asked for a cost-benefit analysis for
64 adding LCS. After much discussion about "owning" the system and problems that might present, additional
65 information regarding long-term savings, cost of leasing and maintenance was requested.
- 66 c. The Chrome Books purchased from UNH was a cost savings of \$12K with money left for repairs. Superintendent
67 Lane indicated it was his goal to look at the encumbrances through the year and in the April/May time frame if
68 there is no need for the funds, they would be used to decrease the costs next year.

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70 Superintendent Lane said all questions should be emailed to him rather than staff.

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72 4. Review and Approval

- 73 a. September 6, 2016 Meeting Minutes

74 ***A motion was made by Leslie Browne to accept the minutes as amended, seconded by Edwina Hastings; All ayes***
75 ***with Pam Altner abstaining. Motion passed.***

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77 5. Other Business:

- 78 a. The next Budget Committee Meeting is scheduled for Tuesday, October 11 at 6:30 p.m. at WLC M/HS followed
79 by a joint School Board session at 7:00 p.m. in the Media Room.

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81 6. Budget Committee adjourned at 8:12 p.m.

82 ***A motion was made by Leslie Browne and seconded by Christine Tiedemann to adjourn the Budget Committee***
83 ***Meeting. All voted in favor. Motion passed unanimously.***

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85 *Respectfully Submitted,*

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87 *Lisa Post, Secretary*