

WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL

WILTON-LYNDEBOROUGH BUDGET COMMITTEE MEETING MINUTES & SCHOOL BOARD COMMITTEE SESSION

Tuesday, October 11, 2016 Time: 6:30 P.M. Location: WLC Conference Room

Budget Committee Membership: Karen Grybko, Chair, Leslie Browne, Vice Chair (Facilities Committee Rep.), Lisa Post, Secretary, Pam Altner, Mary Guild (Facilities Committee Rep.), Edwina Hastings, James Kofalt (School Board Rep.), Ellen Pomer (School Board Rep.), Christine Tiedemann, and Harry Dailey (WLC School Board Rep.).

1. Call WLCS Budget Committee to Order
2. Public Comment
3. FY 2017-2018 Budget Discussion
4. Review and Approval
 - a. September 27, 2016 BC Meeting Minutes
5. Other Business:
 - a. Schedule Next Budget Committee Meeting
6. FY 2017-2018 Budget -Joint Session with School Board at 7:00 p.m. in the Media Room
 - a. Florence Rideout Elementary School
 - b. Lyndeborough Center School
7. Adjournment of Budget Committee

Present: Karen Grybko, Leslie Browne, Lisa Post, Edwina Hastings, James Kofalt, Ellen Pomer (7:08), Christine Tiedemann, Harry Dailey.

1. Budget Committee called to order at 6:40 p.m.

2. No Public Comment

3. FY 2017-2018 Budget Discussion

There was a budget discussion funds being transfer to Technology and counted as a savings when it will not be. We need to watch fund transfers carefully. Harry questioned whether we are going to have a budget for the afterschool program. He stated that we need to take a look at staffing and income. Jim Kofalt was concerned with the Pre K-5 budget summary 1.3% increase exclusive of bond and tech but appears inclusive in the statement. It is a challenge moving items from one budget to the other. We need a way to compare apples-to-apples in order to be able to do year-to-year comparisons and are looking for percent of change last year vs this year. Harry said we need to look at actual expenditures as well and thought the implementation of the Budget Transfer will keep from overspending. Jim Kofalt recommended asking the SAU to provide the Budget Committee with a department key or legend for general ledger codes to make it easier to follow the transfer of funds.

4. Review and Approval September 27, 2016 BC Meeting Minutes

A motion was made to accept the minutes with changes by Leslie Browne, seconded by Edwina Hastings. Voting: All Ayes with one abstention. Motion passed.

5. Other Business:

- a. The next Budget Committee is scheduled for Tuesday, October 25 at 6:30 p.m. at the WLC Conference Room with a Joint Session with the School Board at 7:00 p.m. in the Media Room.

The Board recessed at 6:58 p.m. to attend the Joint School Board Meeting at 7:00 p.m. in the Media Room.

School Board Attendance: Geoff Brock, Harry Dailey, Matt Ballou, Mark Legere, Joyce Fisk, Alex LoVerme, Charlie Post and Harry Dailey.

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50 *Sau Attendance: Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services*
51 *Betty Moore, Principals Brian Bagley, Tim O'Connell*

52 53 6. FY 2017-2018 Budget

54 a. Florence Rideout Elementary School and Lyndeborough Central

55 Principal Tim O'Connell reviewed the Pre K-5 Budget Summary which in outlining the increases in the
56 operational budget as follows for FRES and Lyndeborough Central:

- 57 • \$3,183 for adjustable height Art tables and chairs to accommodate the varied sizes of children. This
58 equipment was not included in the FRES renovation budget. The Facilities Committee will come
59 up with a timeline for replacements and capital improvement.
- 60 • \$5,050 for instruction, curriculum and staff training to implement the new Reading Program. The
61 previous series is no longer available for purchase. The new curriculum focuses on fluency and reading
62 comprehension is a proven state-of-the-art program and the most cost effective. He would also like
63 to include a readers and writers program in the 2018-2019 budgets to go along with the new reading
64 program. In three years, Principal O'Connell a new math program will be needed.
- 65 • \$6400 for a second floor scrubber and burnisher at FRES allowing the building to be cleaned more
66 efficiently.
- 67 • \$9,000 for an additional playground slide at LCS. The current slide is not age appropriate for the
68 younger children.
- 69 • \$26,427 for non-discretionary expenses at Center and FRES include: electric, plowing, building
70 insurance, water and sewer. Questions arose regarding estimated fuel costs. Leslie Brown questioned
71 whether it was a rate increase or usage being up. Ms. Tucker said it was not the rate but usage. Alex
72 LoVerme said the construction company paid for the electricity during the renovation. Harry Dailey
73 commented that it will take a couple of years to level out to be able to get an accurate usage with the
74 larger building and energy efficient systems and we should watch kilowatt usage over time. Alternative
75 energy was looked at but site limitations prevented their use. Most other accounts are level funded or
76 show a decrease. It was discussed that with technology budget and bond increases the increase to the
77 budget is more than a 1.3% increase and would like the bottom line budget item to be updated with
78 the accurate figure. Superintendent Lane said the budget is in flux and an easier-to-read breakdown
79 will be provided. Lisa Tucker said she will prepare a legend for the codes for the next meeting. Mark
80 Legere requested files in excel in order to check the math.

81 82 7. Adjournment of Budget Committee at 7:42 p.m.

83 *Jim Kofalt made a motion to adjourn the Budget Committee, seconded by Ellen Pomer. All voted in favor. Motion*
84 *passed unanimously.*

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86 Respectfully Submitted,
87 Lisa C.M. Post, Secretary
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